

● Change in Account for Automatic Payments

INSTRUCTIONS: COMPLETE THIS FORM AND SEND TO ANY COMPANIES, SUCH AS UTILITY, MORTGAGE COMPANIES, CAR PAYMENTS, CREDIT CARD PAYMENTS, ETC. THAT YOU WOULD LIKE TO CONTINUE TO SEND AUTOMATIC PAYMENTS TO/FROM YOUR NEW COMMONWEALTH CREDIT UNION ACCOUNT.

To: _____
Company Name

Address: _____
Company Address

City: _____ State: _____ Zip: _____

From: _____
Your Name

Address: _____
Mailing Address

City: _____ State: _____ Zip: _____

Account/Customer Number: _____
Account/Customer Number with this Company

● RE: CHANGE OF BANKING ACCOUNT

To Whom It May Concern:

I have recently opened a new account at Commonwealth Credit Union.

I currently have my _____ payment automatically withdrawn from my savings/checking account # _____ at _____ .
Account Number Name of Existing Financial Institution

I am sending this letter to notify you that I would like to change these monthly transactions to Commonwealth Credit Union.

Commonwealth Credit Union Routing & Transit Number: 271985462

My Commonwealth Credit Union Account Number: _____

Debit My: Savings Checking

I understand that it may take at least two weeks before this transfer occurs.
Please make this change effective as of _____ .
Effective Date

If you have any questions regarding this request, please call me at _____ .
Thank you for your help with this matter. Phone Number

Sincerely, _____
Signature

